Joining a Scheduled VR Collaboration Session (Windows)

Learn how download and install Simlab VR Viewer on your device, as well as joining a schedules VR Session through contact invitation or using a link invitation.

- Installing SimLab VR Viewer
- Joining as a contact
- Joining using a Link invitation (Guest/Ad-Hoc)

Installing SimLab VR Viewer



This chapter details the procedure for installing the **SimLab VR Viewer** application on the Windows operating system. SimLab VR Viewer is a free, essential cross-platform application required to run, view, and participate in VR experiences, including collaboration sessions and viewing shared SimLab VR packages (.vrpackage files).

1.1 Download and Installation

To download the latest version of the SimLab VR Viewer installer for Windows, follow the link below.

Action:

1. **Download the latest version of SimLab VR Viewer** for your operating system.

[Download for Windows]

1. Once the download is complete, **locate the installer file** (typically named something like `SimLab_VR_Viewer_latest.exe`) in your designated downloads folder.
2. **Double-click the installer file** to initiate the installation process.
   - *Note: You may be prompted by the Windows User Account Control (UAC) to allow the app to make changes to your device. Click **Yes** to proceed.*

3. Follow the on-screen instructions of the Setup Wizard:
   - Read and accept the **License Agreement**.
   - Select the **Installation Location** (the default path is usually recommended).
   - Click **Install** to begin copying the files.
4. Wait for the installation to complete. A progress bar will indicate the status.
5. Once the installation is finished, click **Finish**. The option to **Launch SimLab VR Viewer** may be selected by default; if so, the application will start immediately.

1.2 System Requirements (Minimum)

Ensure your Windows system meets the following minimum requirements to run the SimLab VR Viewer effectively, especially for VR mode:

Component	Windows Requirement
Operating System	Windows 10 64-bit or Windows 11
Processor	Quad-core Intel or AMD 2.5 GHz or superior
Memory (RAM)	8 GB or more
Graphics Card	Any DirectX 11 or 12 compatible card (e.g., NVIDIA GTX 960 2GB)
Free Storage	4 GB

Joining as a contact

This section details how to join a VR collaboration session on Windows when you have been invited as a contact by the host/administrator. This assumes you already have a SimLab account registered with the email address the invitation was sent to.

Joining via In-App Notification (SimLab VR Viewer)

If you are signed into the SimLab VR Viewer, the application will provide real-time notifications about scheduled sessions you are invited to.

Prerequisites:

- SimLab VR Viewer is installed and running on your system.
- You are **Signed in** to the SimLab VR Viewer application (refer to Section 1.3).

Action (In-App Join):

1. **Notification Prompts:** The Viewer will display timed messages leading up to the scheduled start time:
   - *Example: At 4:45 PM for a 5:00 PM session, you will receive a notification stating you have **15 minutes** before the session starts.*
   - *A similar prompt will appear at the **5-minute** mark.*
2. **Host Initiates Session:** When the host/administrator clicks **Start Collaboration** within their SimLab VR Viewer, you will receive the final launch prompt in the Viewer.
   - **Message:** "[Host Name] has invited you to join a Collaborative VR Experience session."

3. **Click the 'Join' Button:** Click the **Join** button within the notification window to immediately launch and enter the collaborative VR session lobby.



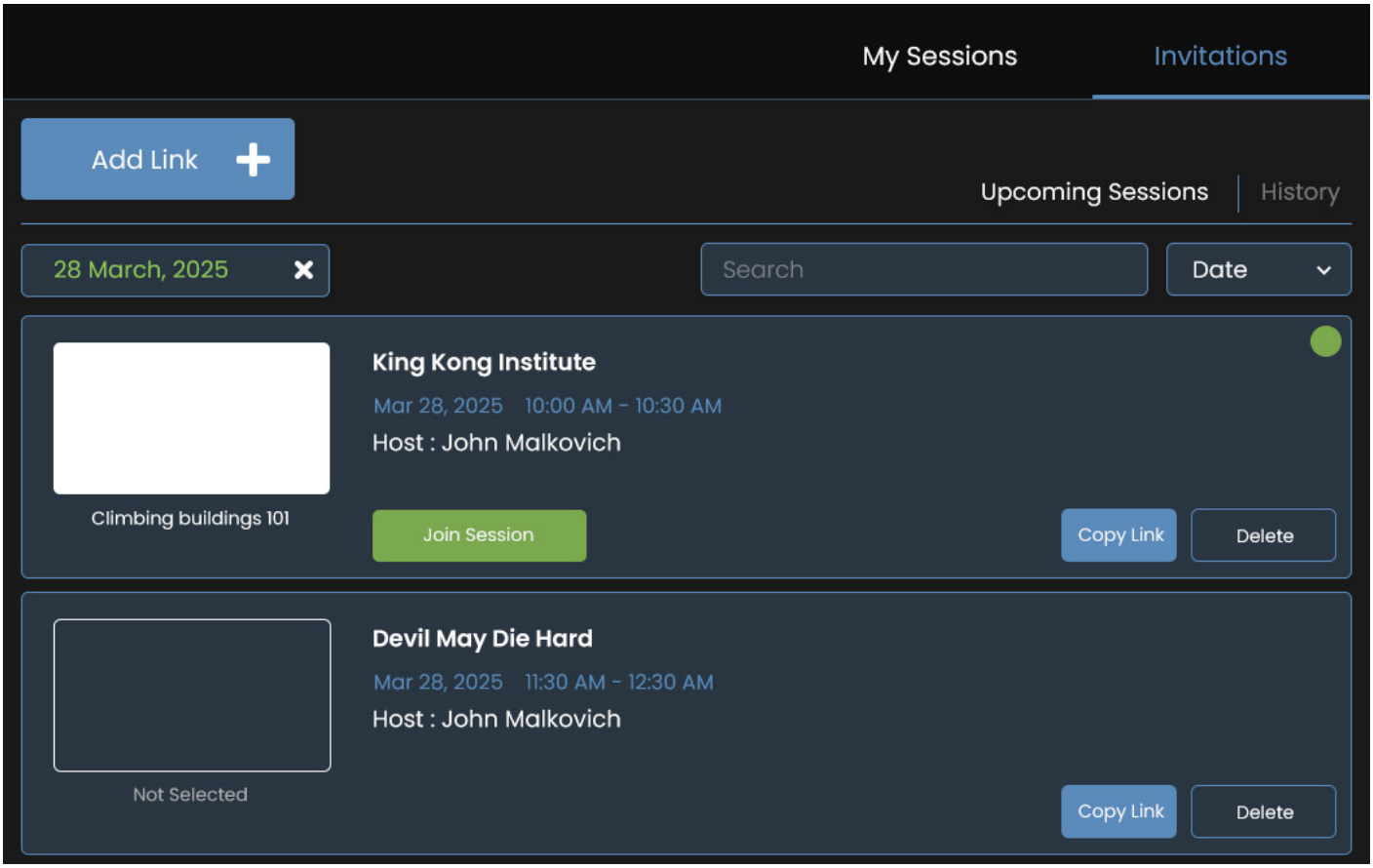
Joining via SimLab Dashboard (VR Collaboration Scheduling Page)

All scheduled collaboration invitations can be managed and joined directly from the SimLab Soft website.

Action (Dashboard):

1. Open your web browser and navigate to the SimLab Soft website.
2. **Log in** to your SimLab account.
3. Navigate to **SimLab Dashboard**.
4. Locate the **Invitation** tab or button.
5. **View List of Sessions:** A list will display all collaboration sessions you are invited to, including the Host's Name, Session Name, Date, and Time.
6. **Locate Active Session:** Sessions that are currently active or running will feature a **Join Session** button.

7. **Click 'Join Session':** Clicking this button will initiate the launch of the SimLab VR Viewer application on your Windows machine, and you will be connected to the collaborative session.



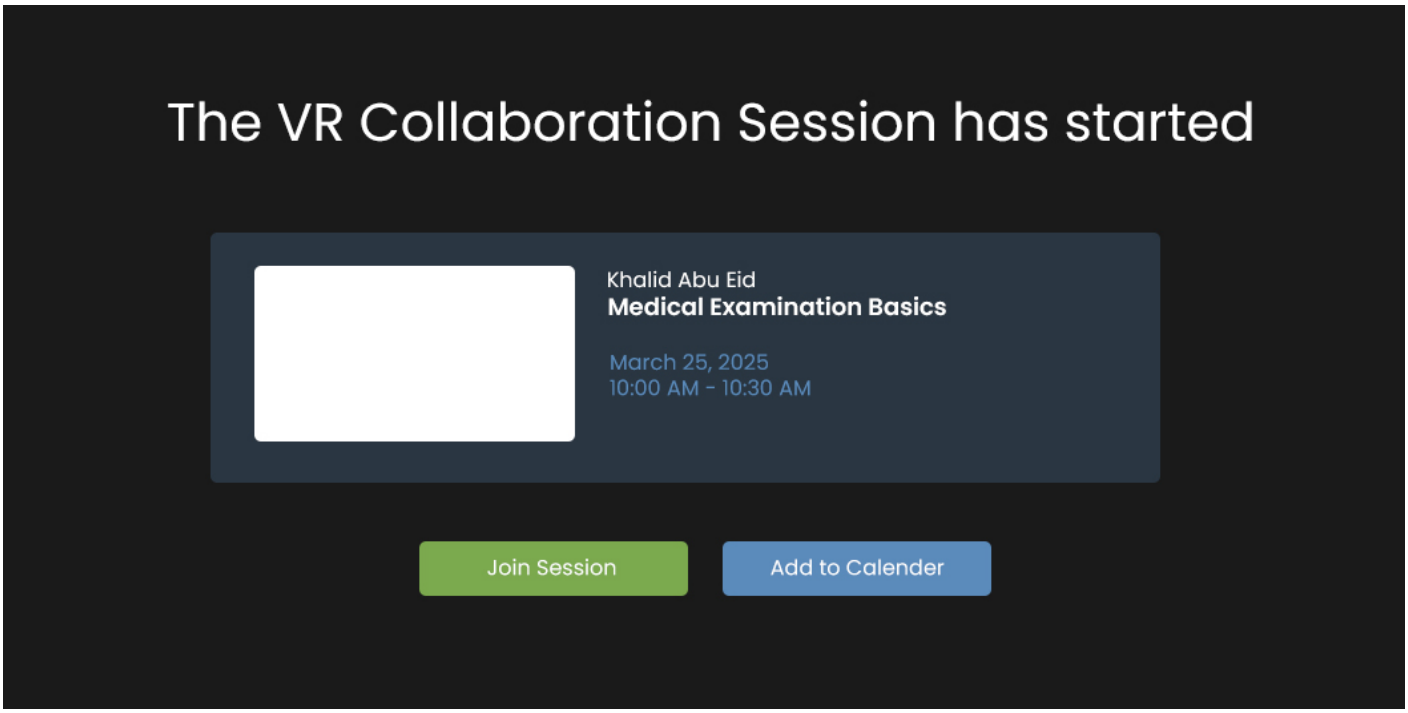
Joining via Email Invitation Link

You can bypass the in-app experience and join directly using the link provided in the email invitation.

Action (Email Link):

1. **Open the invitation email** sent by the host/administrator. The email will contain the session details (Topic, Date, Time, VR Experience name) and a direct invitation link.
2. **Click the Invitation Link** inside the email. This will open a web page in your default browser.

3. **Web Page Validation:** The web page will display the session details and the countdown until the start time.
4. **Click 'Join Session' Button:**
    - **If you are currently logged in to the SimLab website:** Clicking **Join Session** will automatically launch the installed SimLab VR Viewer application on your Windows machine and place you into the collaboration lobby.
    - **If you are not logged in:** You will be prompted to enter your SimLab account credentials (email and password) before the Viewer application is launched.



Joining using a Link invitation (Guest/Ad-Hoc)

This method allows a user to join a VR collaboration session using a direct link distributed through any communication medium (email, chat, SMS, etc.), irrespective of whether they are a pre-existing SimLab contact or have a registered SimLab account.

Prerequisite:

- SimLab VR Viewer is installed on your Windows system

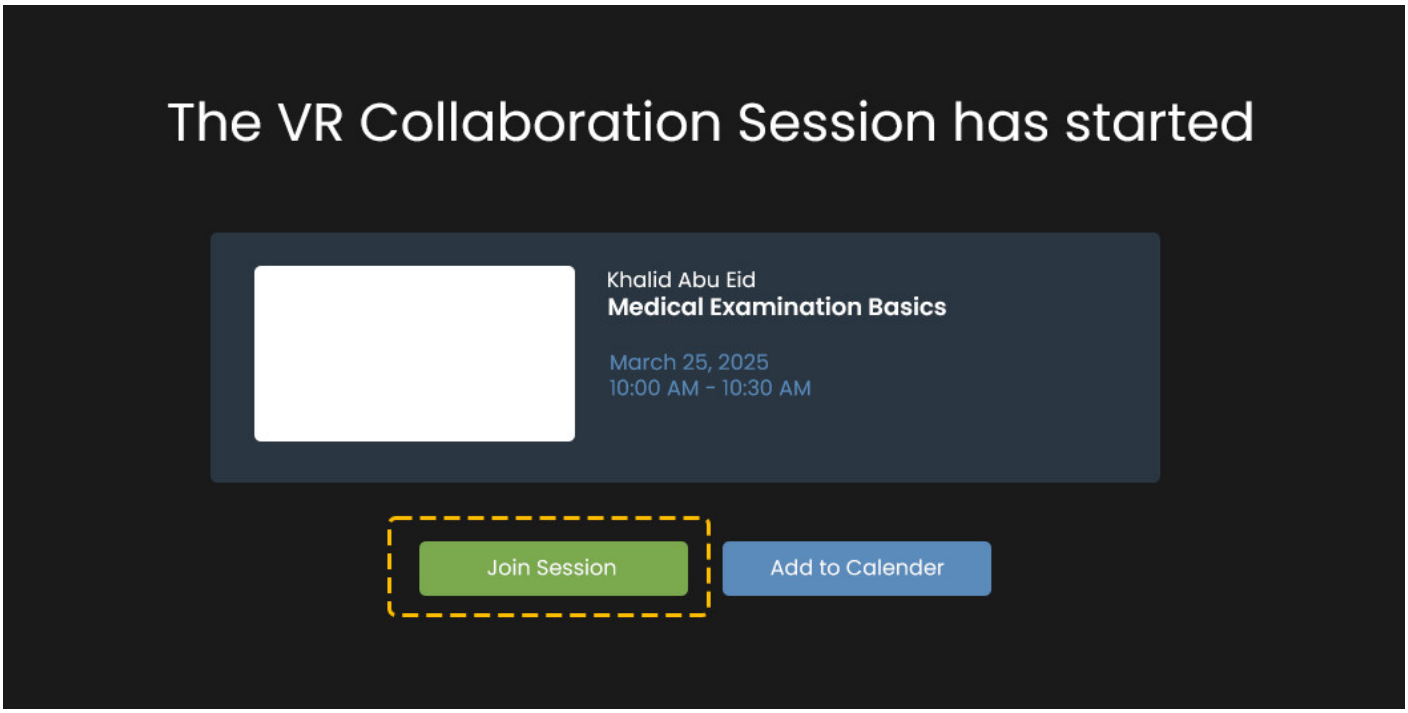
Accessing the Session Link

Method A: Joining via the Web Invitation Link

Accessing the Session Link

Action:

1. Click the Invitation Link provided by the host/administrator.
2. A dedicated web page will open in your browser, displaying:
   - **Session Information:** Session Name, Host's Name, Date, Time, and a countdown timer until the session starts.
   - The page will feature two main buttons: **Join Session** and **Add to Calendar** .



Joining the Session (Account vs. Guest)

Clicking the **Join Session** button will open a dialogue prompting you to either **Login** or **Continue as a Guest**.

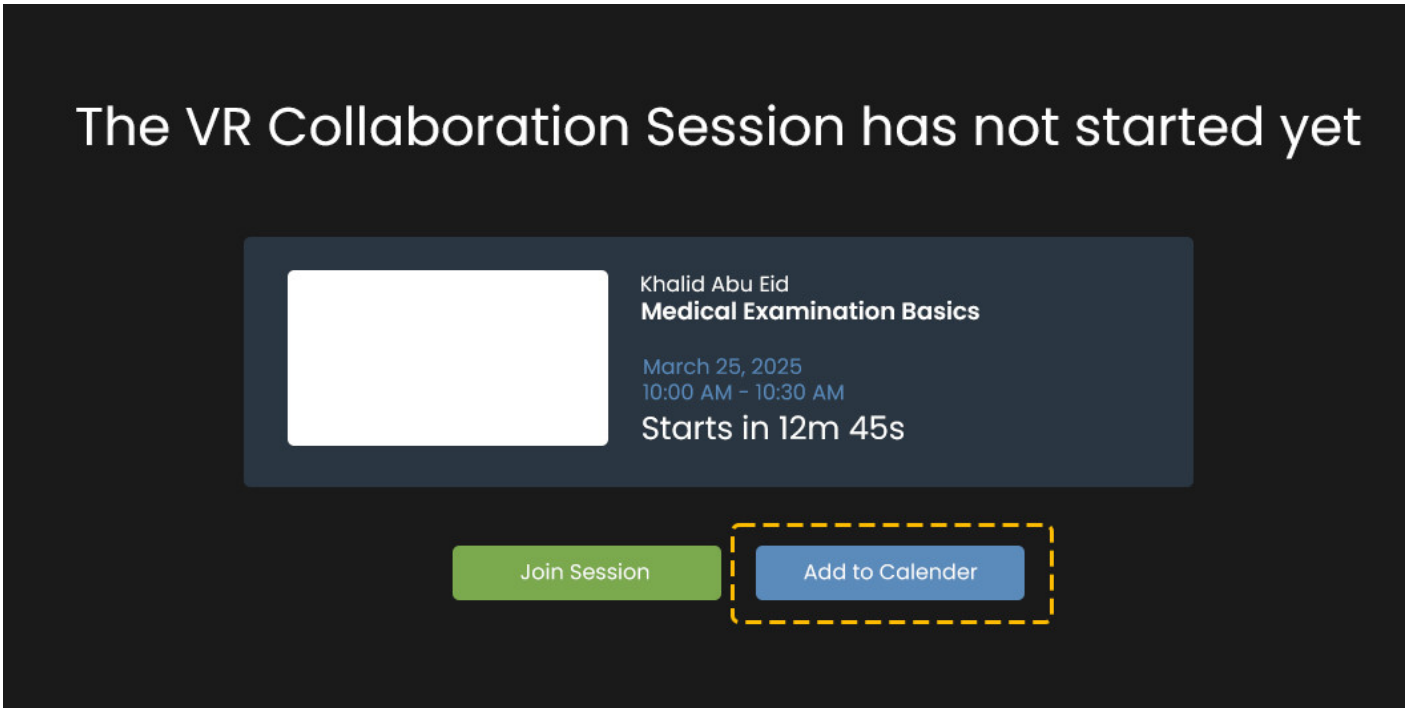
Option	Action Required	Result
Login	Enter your registered SimLab account email and password.	The SimLab VR Viewer will launch. Once the host starts the session, you will receive an in-app notification to **Join** the session.
Continue as a Guest	Provide an active **Email Address** and a **Name** (for identification within the session).	The SimLab VR Viewer will launch. You will receive an in-app notification when the session starts. Additionally, the provided email address will be used to create a new SimLab account, and you will receive a separate email containing an **autogenerated password**. *It is highly recommended to change this password after your initial login.*

Adding the Session to Your Calendar

If you wish to save the session details for future access or standalone devices action, use the **Add to Calendar** option.

Action (Add to Calendar):

1. Click the **Add to Calendar** button on the invitation link's web page.
2. **Authentication:** You will be prompted to log in to your SimLab account if you are not already signed in.
3. **SimLab Dashboard Redirect:** Upon successful login, you will be redirected to the SimLab Dashboard page.
4. The session will be recorded as an event in the **Invitations** tab on the VR Collaboration Scheduling Page. You can use the **Join Session** button on this tab to join the collaboration when it is active

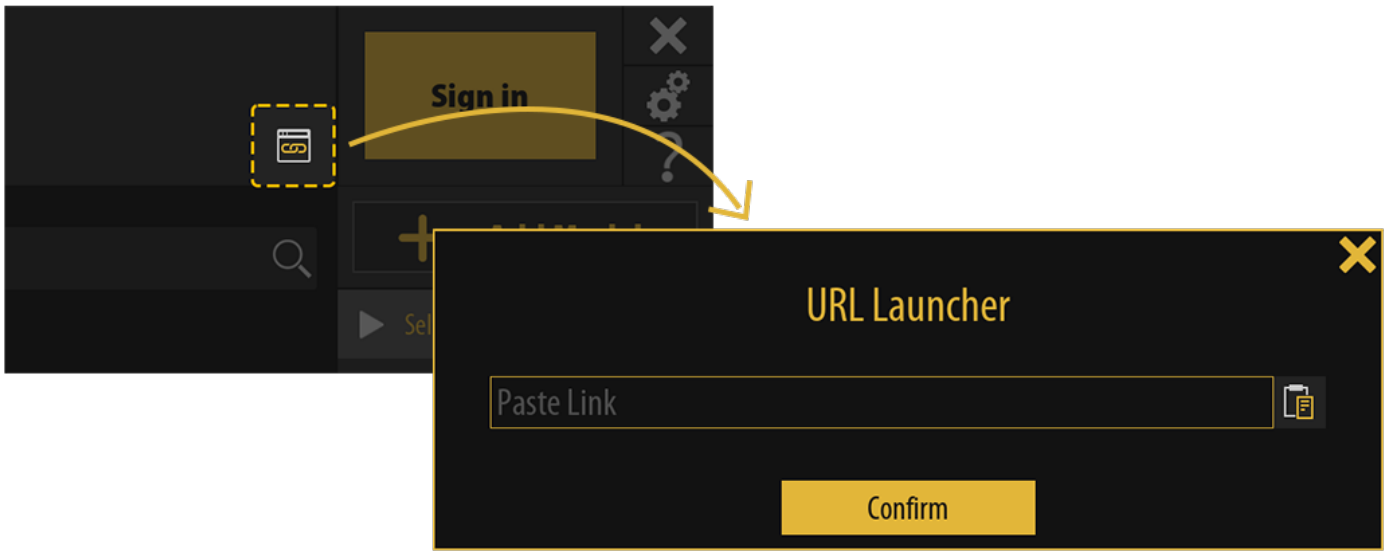


Method B: Joining via the URL Launcher

This method allows you to join a session directly within the SimLab VR Viewer application, bypassing the web browser flow, and it will prompt you for login/guest details only if you are not already signed in.

Action:

1. Launch the **SimLab VR Viewer** application.
2. Locate the **URL Launcher** button (typically found in the top-right corner of the interface) and click it.
3. A dialogue window will pop up. **Paste the Invitation Link** (the full URL provided by the host) into the designated field.
4. Click **Confirm**.



Result:

- **If you are Signed In:** You will immediately connect to the session as your registered account.
- **If you are Not Signed In:** A prompt will appear asking you to either **Login** or **Continue as a Guest** (which functions identically to the web method).

In either case, you will enter the **Lobby** screen to load the VR experience before the session officially begins.